

Informed Consent Form
Office Simulation

PLEASE READ CAREFULLY BEFORE SIGNING

Dear Student, a first-hand experience with laboratory procedures is an educational part of the first course in psychology. At N.Y.U. we take advantage of the need of our faculty researchers for student participation in their studies. Each student is given the opportunity to participate in carefully supervised studies, thus gaining otherwise unobtainable experience with original research in psychology.

We have both department and university-wide committees that approve studies for our students. These committees are very exacting in enforcing high ethical standards. Each of the research projects contains safeguards designed to protect the rights and welfare of the students who participate. All records are confidential, so the privacy of your data is protected.

The Study: I am invited to take part in a study named "Office Simulation". This study is being conducted by Tyler Okimoto and Kerri Johnson, who are the principal investigators. Tyler can be reached at tgo203@nyu.edu, 6 Washington Place, Room 558, NY, NY, (212) 998-7808, and Kerri can be reached at kerri.johnson@nyu.edu, 6 Washington Place, Room 755E, NY, NY, (212) 998-7825. The faculty sponsor of this work is Dr. Madeline Heilman, who can be reached at madeline.heilman@nyu.edu, (212) 998-7813, 6 Washington Place, Room 576, NY, NY.

Its Purpose: The study is designed to learn more about the dynamics within organizations and perceptions of the work process, from all perspectives within the organization, by using an office simulation procedure where participants play the role of a member in the simulated company.

Its Procedures: If I agree to be in this study, I will be asked to do the following: complete an employee dossier, perform role-relevant work tasks, and evaluate other members of the organization. Participation will no more than 1 hour.

Its Benefits: Although I will receive no direct benefits for participation in this study, it may make me more aware of how knowledge is discovered in psychology and help the investigator better understand organizational dynamics and employee perceptions of the work process.

Its Risks: There are no known risks associated with this study.

Privacy: Confidentiality of my research records will be strictly maintained by making absolutely no identifying marks on the data, storing the data in a locked room for a period of 5 years (as recommended by the APA), and then destroying the data via shredder after this 5-year period.

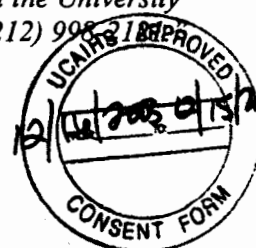
Consent: Participation in this study is completely voluntary. Non-participation or withdrawal will not affect my grade or academic standing in any way. Further, once participating, I may withdraw at any time and still receive the 1.0 credits offered in exchange for that participation.

Debriefing: When I complete the study, a thorough verbal and written explanation of it will be provided.

"The investigator and the above have informed me about this study and answered my current questions to my satisfaction. Therefore, I agree to participate in it. If I have any additional questions or want to report a problem, I may reach the principal investigators, Tyler Okimoto and Kerri Johnson, and/or their Faculty Sponsor, Madeline Heilman, at their contacts provided above. For questions about subjects' rights as a research participant, I may contact the University Committee on Activities Involving Human Subjects (UCAIHS), Office of Sponsored Programs, NYU, (212) 998-7813."

I have received a copy of this consent document to keep.

Agreement to Participate



Participant's Signature

Researcher's Signature

Date

Parent's or Guardian's Informed Permission Form
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We have both department and university-wide committees that approve studies for our students. These committees are very exacting in enforcing high ethical standards. Each of the research projects contains safeguards designed to protect the rights and welfare of the students who participate. All records are confidential, so the privacy of the student's data is protected.

The Study: Your child, _____, is invited to take part in a study named "Office Simulation," which involves playing the role of an employee in a simulated organization. This study is being conducted by Tyler Okimoto and Kerri Johnson, who are the principal investigators. Tyler can be reached at tgo203@nyu.edu, 6 Washington Place, Room 558, NY, NY, (212) 998-7808, and Kerri can be reached at kerri.johnson@nyu.edu, 6 Washington Place, Room 755E, NY, NY, (212) 998-7825. The faculty sponsor of this work is Dr. Madeline Heilman, who can be reached at madeline.heilman@nyu.edu, (212) 998-7813, 6 Washington Place, Room 576, NY, NY.

Its Purpose: The study is designed to learn more about the dynamics within organizations and perceptions of the work process, from all perspectives within the organization, by using an office simulation procedure where participants play the role of a member in the simulated company.

Its Procedures: If you give permission for your child to be in this study, he or she will be asked to do the following: complete an employee dossier, perform role-relevant work tasks, and evaluate other members of the organization. Participation will take no more than 1 hour.

Its Benefits: Although your child will receive no direct benefits for participation in this study, it may make your child more aware of how knowledge is discovered in psychology and help the investigator better understand organizational dynamics and employee perceptions of the work process.

Its Risks: There are no known risks associated with this study.

Privacy: Confidentiality of your child's research records will be strictly maintained by making absolutely no identifying marks on the data, storing the data in a locked room for a period of 5 years (as recommended by the APA), and then destroying the data via shredder after this 5-year period.

Consent: Participation in this study is completely voluntary. Non-participation or withdrawal will not affect your child's grade or academic standing in any way. Further, once participating, he or she may withdraw at any time and still receive his/her 1-hour credit offered in exchange for that participation.

Debriefing: On completing the study your child will receive a thorough written explanation of it that you may ask to see.

The information above has satisfied me such that I agree that my child may participate in your study. If I have any additional questions or want to report a problem, I may reach the researchers, Tyler Okimoto and Kerri Johnson, or their faculty sponsor, Madeline Heilman, at their contacts provided above. For questions about my child's rights as a research participant, I may contact the University Committee on Activities Involving Human Subjects (UCAIHS), Office of Sponsored Programs, NYU, (212) 998-2121.

I have received a copy of this permission document to keep.

Permission Granted for my Child's Participation



Parent's or Guardian's Signature

Date